



Walker-Hackensack-Akeley Band

Alison Seeger - Director

218-547-4228

alisonseeger@whaschools.org

304 4th Street S. Walker, MN 56484

Dear Parents and Students:

WHA is happy to provide you with a school-owned instrument to use for the school year. There is a \$25.00 fee for using a school-owned instrument. If other arrangements need to be made regarding the fee, please contact me. All instruments are in playing and working condition when they are checked out to the students. It is expected that the instrument will undergo no more than a normal amount of wear and tear. Please understand however, that you are responsible for any and all damages above and beyond normal wear and tear. In order to avoid an unnecessary repair bill or replacement of the instrument, we ask that the following guidelines be followed while this instrument is in your child's possession.

- Always transport and store the instrument in its case. This helps avoid accidental dents and prevents keys or valves from being bent.
- Never let anyone else play the instrument. This is unsanitary, and you will be responsible for any damages that occur.
- Clean the instrument, grease corks and oil all valves regularly. This will help insure that the instrument stays in top playing condition.
- If something is wrong with the instrument, notify me immediately. Please do not try to repair it yourself or have it repaired.

These guidelines will help insure that WHA's instrument inventory remains in good condition for many years. School-owned instruments represent a large investment of tax dollars and we are committed to protecting this investment. We are pleased to provide you with this service and hope to continue providing school-owned instruments for many years to come.

Sincerely,

Alison Seeger



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WHA School-Owned Band Instrument Contract

Student: _____ **School Year:** _____

Parent/Guardian: _____

Instrument: _____ **Brand:** _____

Serial Number: _____

This instrument is property of WHA ISD #113 and is on loan until the end of the current school year. I understand that I, along with my child, am responsible for the care and maintenance of the above instrument and will pay for the repair due to the negligence of either myself or my child. In addition to any repairs caused by negligence, I understand that in the case of theft, or loss due to negligence, I will be required to pay for the full replacement of the instrument that was lost. Prices will be determined by Popplers Music of Grand Forks.

The director, at any time may place my child on a different type of instrument based on the needs of the band. If this occurs, you will be sent a new contract for a new instrument. I understand that school-owned instruments are repaired and proper maintenance is provided so that when an instrument is issued to a student, that instrument is issued in good, working order.

Responsibility of Parent and Student

- Always transport and store the instrument in its case
- Provide proper care and cleaning of instrument on a regular basis
- Never let anyone else play the instrument
- Never try to repair the instrument yourself

Responsibility of ISD #113

- Repair normal wear on the instrument
- Provide a proper storage case
- Provide a storage facility for the instrument at school

Please include your \$25.00 rental fee along with this form.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____